

MINUTES

Cutchogue Fire District

02/13/2024 0700pm | *Meeting called to order by* Christopher Talbot, Chairman of the Board
Meeting opened with a Salute to the Flag

In Attendance

Christopher Talbot, Chairman, David Blados, Michael Finnican: Commissioners

Absent Lawrence Behr, Steven Harned: Commissioners

Thomas Shalvey Jr. Secretary, Peter Zwerlein, Treasurer

Christian Voegel 1st. Assistant Chief, Christopher Dinizio 2nd. Assistant Chief: Joseph Hinton, Captain

Approval of Minutes

Minutes from the January 2024 meeting were approved as distributed (24-200)

Approval of Treasurers Report and Audited Bills

See attachment

Treasurers report and audited bill for January 2024 approved as distributed (24-201)

Correspondence Received

- 1-08-24: From CFD Chief's. Member #616 has been placed on medical inactive.
- 1-11-24: From Suffolk County Water 2024 Hydrant bill.
- 1-11-24: From Sen. Anthony Palumbo. Update on new State grant program.
- 1-19-24: From Chief's Office, member # 619 is off medical inactive.
- 1-26-24: From McNeil insurance. Still investigating claim for old firehouse generator.
- 1-25-24: From Board of Elections. Bill for postage for 2023 Commissioner election supplies.
- 1-26-24: From Margarita Chapeton. Bill for annex cleaning services for January 2024. TOT Treasurer Zwerlein.
- 1-29-24: From Metropolitan reporting. FOIL request for car fire Department was not activated for. Secretary updated Company.
- 1-29-24: From Chief's Office. Letter with recommendations on new ambulance purchase.
- 1-30-24: From Lupton and Luce insurance. Renewal for group life insurance policy. TOT Treasurer Zwerlein.
- 2-02-24: From Chief's Office. Member #573 is off medical inactive list.
- 2-05-24: From PSEG. Notice of electrical work being performed in the area in the near future.
- 2-05-24: From McNeil Insurance. Denial of claim for damages to old firehouse generator.
- 2-09-24: From Chief's Office. Member #250 has been placed on medical inactive.
- 2-09-24: From United Fire Company #1. Report on February Company Meeting.
- 2-09-24: From Susan MacKenzie. Question about District Treasurer holding dual office as Company Treasurer.

Correspondence Sent

- None

Secretary Report

- ID card printers are no longer supported by supplier. Propose purchase of new printer capable of printing RFID cards for use as ID and signing in for alarms at a cost of \$1,479.00 from Easy Badges. Cost to include 2-year warranty and lifetime online and phone support. (motion 24-205)
- Service contract for new generator for 355 New Suffolk Road Property, behind B. The Board selected the proposal from Commander Power Systems at the cost of \$875.00 per year for premium service plan. (motion 24-204).
- Secretary in need of new file cabinet to store personnel records. Recommend purchase from Staples online of 4 drawer lockable cabinet @ \$302.74. (motion 24-206).
- Presented the Board with new social media policy as recommended by Attorney Glass. The board will review and forward to Chief's Office and Company Captain for review and comment. (motion 24-206)

Board Discussion

- Discussion on quotes for 2024 lawn care at annex and 355 New Suffolk Road. 1 quote was received The Board will await additional quotes for the March meeting.
- No action on a discussion held at January meeting regarding status of old racing team hauler and trailer.
- No bids received for surplus engine from marine unit 8-5-10. Commissioner Blados will look into further action on this.
- Discussion held on purchasing builders risk insurance policy for new firehouse building project. After discussion the Board chose Lupton and Luce to provide this coverage. (motion 24-207)
- Discussion was held about 1950 era trash pump no longer repairable. The Board decided to declare the old pump as junk and get prices on a replacement pump. (motion 24-215)
- The Board requested in person meeting with East End Financial to update the Board on the current status of LOSAP investments. Secretary to schedule.
- Discussion was held about the old meeting room chairs (Circa 1970). Due to their age and poor condition the Board moved to declare chairs as junk and dispose of them. (Motion 24-211)
- Discussion on letter from Susan MacKenzie about Treasurer Zwerlein holding elected office as Company Treasurer. Will forward to Attorney Glass for written clarification.
- Discussion about required 3rd inspection following asbestos remediation of old building. Commissioner Finnican to get quote. (motion 24-208)
- Discussion on absence of insurance riders naming the District as additionally insured from contractors working the new firehouse building project. Park East to provide.
- Discussion held on new ambulance purchase. Attorney Glass has previously asked for a more comprehensive contract from the vendor Hendrickson.

Motions

- 24-200: Motion to approve distributed minutes. Motion by D. Blados, Seconded by M. Finnican. All present in favor, motion passed.
- 24-201: Motion to approve treasurer's report and audited bills as presented. Motion by D. Blados Seconded by M. Finnican. All present in favor, motion passed.
- 24-202: Motion to approve Peter Zwerlein as Company Treasurer as per the affirmative vote at February 1, 2024 Company meeting. Motion by M. Finnican, Seconded by C. Talbot. All present in favor, motion passed.
- 24-203: Motion to enter into a generator service contract from Commander Power Systems covering the emergency generator located behind Building B for the annual coat of \$875.00 for the premium service plan. Motion by D. Blados, Seconded by M. Finnican. All present in favor, motion passed.
- 24-204: Motion purchase new ID card printer for Easy Badges for \$1479.00. Motion by C. Talbot, Seconded by M. Finnican. All present in favor, motion passed.
- 24-205: Motion to purchase 4 drawer file cabinet from Staples on-line for \$302.74. Motion by D. Blados, Seconded by M. Finnican. All present in favor, motion passed.
- 24-206: Motion to table action on social media policy. Motion made by D. Blados seconded by C. Talbot. All present in favor, motion passed.
- 24-207: Motion to purchase a 2-year builders risk insurance policy from Lupton and Luce covering the construction of the new firehouse. Motion by M. Finnican, seconded by C. Talbot. All present in favor, motion passed.
- 24-208: Motion to have 3rd inspection for asbestos removal in old firehouse. Motion by M. Finnican seconded by D. Blados. All present in favor, motion passed.
- 24-209: Motion to declare the old green chairs from the meeting room as junk and dispose of them. Motion by C. Talbot seconded by D. Blados. All present in favor, motion passed.
- 24-210: Motion to accept items 1-3 Training on Chief's Report (see attached). Motion by D. Blados seconded by c. talbot. All present in favor, motion passed.
- 24-211: Motion to accept items 1-4 activities on the Chief's Report (see attached). Motion by D. Blados, seconded by C. Talbot. All present in favor, motion passed.
- 24-212: Motion to adjourn @ 815 pm. Motion made by D. Blados, seconded by M. Finnican. All present in favor, motion passed.

• Resolutions

- None

Commissioners Report's

Commissioner Blados

- Second round of physical is completed.
- In water test of new engines on marine unit 8-5-10 went well. Still work to be completed on the pump exhaust system.
- 8-5-11 had an electrical short in snowplow assembly repaired.
- 8-5-3,4 &5 had NY State inspections completed.
- 8-5-31 car will be serviced 2/19.
- Possible leak on 8-5-19 being checked.
- Waiting for parts to repair Honda portable pump.

Commissioner Talbot

- No Report

Commissioner Behr

- Absent

Commissioner Harned

- Absent

Commissioner Finnican

- Discussed 2-year builders risk insurance policy for construction of the new firehouse building project (motion 24-207)
- Discussed need for 3rd inspection for asbestos in old building (motion 24-208)
- Getting quotes for apron extension on North door of Building A.

Chief's Report

See Attachment

8-5-30

- Absent

8-5-31

- Presented Chief's report.

8-5-32

- Asked about status of new power load stretcher for 8-5-17. Scheduled for delivery in February.

Captain Report

- Asked about ambulance stand-by for girl scout polar plunge in April 2024. Will get letter requesting the same from the troop.

Audience Participation

None

Next Meeting

03/12/24 , At CFD Annex 32470 Main Road Cutchogue @ 7:00 pm

Cutchogue Fire District
 Abstract of Transactions For Approval
 February 13, 2024
Warrant 24-02

Pay To	Amount
ALBERTSON MARINE, INC.	\$5,004.33
ALL POWER PERFORMANCE	\$2,233.00
AZAMA DE CHAPETON MARGARITA	\$600.00
BIG GEYSER INC	\$402.50
BOUND TREE MEDICAL LLC	\$485.25
CAPITAL ONE, N.A. CORP. CARD	\$3,833.23
CASSONE LEASING, INC	\$1,033.00
CMJ EMERGENCY LIGHTING	\$720.00
COASTLINE CESSPOOL & DRAIN	\$450.00
CUTCHOGUE HARDWARE	\$11.97
DOORWORKS GARAGE DOOR SERVICE	\$10,290.00 < Bldg Reserve Fund
FIREMATIC SUPPLY	\$670.80
FULL CYCLE EQUIPMENT REPAIR	\$190.00
GERM FREE PRO	\$398.00
GLASS JR. WILLIAM F. ESQ.	\$2,582.00
GLOVER BROTHERS LLC	\$2,100.00
HANDY PANTRY	\$340.26
HENDRICKSON FIRE RESCUE EQUIP	\$12,166.63
ISLAND PORTABLES, INC.	\$250.00
ISLAND TECH SERVICES	\$7,120.80
J.R. HOME IMPROVEMENTS	\$7,198.20
KOLB SERVICE CORP.	\$1,025.00
LUPTON & LUCE, INC.	\$15,758.25
MARTIN C. AUTOMOTIVE SUPPLY	\$294.65
MASON W.B.	\$597.44
MATTITUCK ENVIRO SERVICES	\$663.12
NASSAU DIAGNOSTICS, INC.	\$9,250.00
NATIONAL GRID	\$1,293.78
NEMSCHICK SILVERMAN ARCHITECTS	\$15,369.18 < Cap Proj Fund
NORTH FORK FOOD CORPORATION	\$232.00
NORTH FORK SEAL COATING	\$4,850.00 < Bldg Reserve Fund
NORTH FORK SEAL COATING	\$500.00
NYS ASSOC OF FIRE CHIEFS	\$1,190.00
NYS EMPLOYEES' RET. SYSTEM	\$293.39
NYS EMPLOYMENT TAXES UI	\$508.66
OPTIMUM	\$514.27
ORELLANA ANGEL	\$1,550.00
ORLOWSKI HARDWARE COMPANY	\$131.28
PARK EAST CONSTRUCTION CORP	\$2,250.00 < Cap Proj Fund
PAYCHEX	\$349.43
PAYROLL	\$24,135.87
PECONIC ENERGY CORP	\$1,258.54
PSEG LONG ISLAND	\$2,400.32
PSEG LONG ISLAND ANNEX	\$38.17

Cutchogue Fire District
 Abstract of Transactions For Approval
 February 13, 2024
Warrant 24-02

Pay To	Amount
RIVERHEAD BRAKE SERVICE LLC	\$510.00
ROSLAK ELECTRIC, INC.	\$4,867.74
SAFETY & ENV. SOLUTIONS, INC.	\$60.00
SHEEHAN & COMPANY	\$7,000.00
SOUTHOLD HARDWARE	\$29.98
SOUTHOLD PHARMACY	\$51.00
SPRAGUE OPERATING RESOURCES	\$1,326.95
SUFFOLK COUNTY BOARD OF ELECT.	\$16.45
SUFFOLK COUNTY FIRE CHIEFS	\$300.00
SUFFOLK COUNTY WATER AUTHORITY	\$15,569.58
SUFFOLK CTY ASSOC FD SEC&TREAS	\$50.00
TIMES REVIEW NEWSPAPERS	\$89.16
UNITED STATES TREASURY EFTPS	\$1,852.96
VALERO CUTCHOGUE	\$327.50
VAN DUZER GAS SERVICE	\$334.31
VERIZON LAND LINES	\$103.64
VERIZON WIRELESS	\$97.00
WEST MARINE PRO	\$42.98
XCL BUSINESS TECHNOLOGIES INC	\$124.93
ZUMMO BRUCE	\$2,500.00
<u>Total bills for approval 2/13/2024.....</u>	<u>\$177,787.50</u>



UNITED FIRE COMPANY NO. 1
CUTCHOGUE FIRE DEPT.
CUTCHOGUE, L.I., N.Y. 11935
(631) 734-6907

February 12, 2024

Board of Fire Commissioners
Cutchogue Fire District
260 New Suffolk Road
Cutchogue, NY 11935-2037

Re: Regular Company Meeting #1147
February 1, 2024

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

➡ Peter Zwerlein (c/n 505) was elected to fill the vacated term of company treasurer.

I have enclosed a copy of the calendar of events for the current month. Chief Brewer or Captain Hinton can inform you of any changes, additions or deletions. **Attachment 1**

Please contact me if I can be of any further assistance or direct your inquiries to Captain Hinton or Chief Brewer.

Firematically yours,
THE UNITED FIRE COMPANY No. 1

Tom

Thomas Cybulski
Recording Secretary

cc: Chief William Brewer
Captain Joseph Hinton

Attachment(s)



CUTCHOQUE FIRE DEPARTMENT

Office of the Chief

=====260 NEW SUFFOLK F AD =====

CUTCHOQUE, L.I., N.Y.11935
(631) 734-G907 • FAX (631) 734-2818
• EST . 1928 •



William Brewer
Chief

www.CutchogueFireDept.org
Christian Voegel
1st Assistant Chief

Christopher Dinizio
2nd Assistant Chief

CutchogueChiefs@yahoo.com
Michael C. Boken
Department Secretary

Thomas Rosiak
Chaplain

February 2024

Fire School/Training

- 1- Leadership Workshop/Officer Training- Thursday 2-15-24
- 2- Inter-Department SCBA w/SFD Monday 2-26-24
- 3- Haz-Mat-Bloodborne refresher training Sunday 3-3-24

Activities:

- 1- Greenport FD Washington's Birthday parade- Saturday 2-17-24
- 2- Southold Town Chief's Council @ OFD 2-19-24
- 3- North Fork Vol. Rescue meeting @ SBELIH-2-22-24
- 4- St. Patrick's Day Parade Cutchogue- 3-9-24

Equipment/Repairs:

1. Repair of broken Step light on rear of 8-5-4.
2. Status of second power load stretcher
3. Request new trash pump for pump outs. Explore repair/replacing old trash pump

Requests:

1. Request to go forward with purchase of new ambulance as designed and proposed. (Letter was submitted last month.)

Respectfully Submitted:

Chief William A. Brewer